APPENDIX-A
TOOL -I
(INFORMATION SCHEDULE-I)

INFORMATION SCHEDULE FOR STUDYING THE STATUS OF WOMEN EMPLOYEES IN COMPARISON TO MEN EMPLOYEES IN HIGHER EDUCATION INSTITUTIONS (AN INFORMATION SCHEDULE FOR PUBLIC RELATION OFFICERS /REPRESENTATIVES OF THE HEAD OF THE INSTITUTIONS)

To

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Sir/ Madam

I (Mrs Yengkhom Rameshwari Devi) am a PhD scholar of Department of Education, Assam University, Silchar. I am working on the PhD project titled, "Gender Discrimination in Educational Practices: A Study of Higher Education Institutions of North-East India" under the Supervision of Dr. T.K. Basantia (Assistant Professor, Department of Education, Assam University, Silchar). In connection to present PhD project, I want to collect some information from you regarding the status of women employees in comparison to men employees in Higher Education Institutions. In this context, I want to administer an information schedule titled, "Information schedule for studying the status of women employees in comparison to men employees in higher education institutions" on you. Your sincere co-operation in this respect would be highly worthwhile for the success of my PhD project. The success of this PhD project would have high relevance for removing gender discrimination in educational system in general and in higher education system in particular. I promise you that the information which would be collected from you will be used for research purposes but not for any other purposes. Please feel free to provide required information.

Sincerely Yours

Yengkhom Rameshwari Devi
(Researcher)

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INSTITUTIONAL PROFILE AND PERSONAL DATA OF THE RESPONDENT
1. Name of the Respondent:…….……..
2. Designation of the Respondent:…….……..……..……..
3. Name of the Institution: …….…….…….
4. Management of the Institution: (Central Govt. / State Govt.)
5. Professional base of the Institution:(Professional Institution/Non- professional Institution)

A. Administrative and the Related Positions

SL No.	Name of Position	Total Number of Positions	No. of Male Positions	No. of Female Positions	Percentage of Male Positions	Percentage of Female Positions
1.	Vice Chancellor/ Director (or Similar position)					
2.	Pro. Vice Chancellor (or Similar position)					
3.	Registrar (or Similar position)					
4.	Controller of examination (or Similar position)					
5.	Finance Officer (or Similar position)					
6.	Medical Officer (or similar position)					
7.	Deputy Registrar (or Similar position)					
8.	Assistant Registrar (or Similar position)					
9.	Section Officer (or Similar position)					
10.	Clerks(UDC&LDC)					

11.	Others					
12.	Others					
13.	Others					
14.	Others					
15.	Others					
16.	Others					
17.	Others					
18.	Others					
19.	Others					
20.	Others					
21.	Others					
22.	Others					
23.	Others					
24.	Others					
25.	Others					
26.	Others					
27.	Others					
28.	Others					
29.	Others					
30.	Others					
31.	Others					
31.	Others					
31.	Others					
32.	Others					
33.	Others					
34.	Others					
35.	Others					
36.	Others					
37.	Others					
38.	Others					
39.	Others					

B. Academic and the Related Positions

SL No.	Name of Positions	Total No. of Positions	No. of Male Positions	No. of Female Positions	Percentage of Male Positions	Percentage of Female Positions
1.	Dean of the Schools					
2.	Head of the Departments					
3.	Professors					
4.	Associate Professors					
5.	Assistant Professors					
6.	Others					
7.	Others					
8.	Others					
9.	Others					
10.	Others					
11.	Others					
12.	Others					
13.	Others					
14.	Others					
15.	Others					
16.	Others					
17.	Others					
18.	Others					
19.	Others					
20.	Others					
21.	Others					
22.	Others					
23.	Others					
24.	Others					
25.	Others					
26.	Others					
27.	Others					
28.	Others					

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